Janice K. Brewer Governor

Bryan Martyn Executive Director



#### AZStateParks.com

**Board Members** 

Walter D. Armer, Jr., Vail, Chair Mark Brnovich, Phoenix R. J. Cardin, Phoenix Kay Daggett, Sierra Vista Alan Everett, Sedona Larry Landry, Phoenix Vanessa Hickman, State Land Commissioner

# NOTICE OF PUBLIC MEETING of THE ARIZONA STATE COMMITTEE ON TRAILS (ASCOT)

THE ARIZONA STATE PARKS BOARD

Notice is hereby given pursuant to A.R.S. §41-511.22 to members of the Arizona State Committee On Trails (ASCOT) and the general public that the ASCOT will hold a meeting open to the public on **Saturday**, **June 29**, **2013**, **at the AZ Game and Fish Department**, **2878 E. White Mountain Blvd.**, **Pinetop**, **AZ 85935 beginning at 10 am**. Items on the Agenda may be discussed out of order, unless they have been specifically set for a time certain. Public comment will be taken. The Committee will discuss and may take action on the following matters:

#### **AGENDA**

(The Chair reserves the right to set the order of the agenda.)

- A. CALL TO ORDER AND ROLL CALL
- B. INTRODUCTION OF MEMBERS AND STAFF
- C. CALL TO THE PUBLIC The Chair will recognize those wishing to address the Committee. It is probable that each presentation will be limited to one person per organization and the time allotted by the Chair. Action taken as a result of acknowledgment of comments and suggestions from the public will be limited to directing staff to study or reschedule the matter for further consideration at a later time.

#### D. ASCOT ACTION ITEMS

- 1. ASCOT Will Review and Approve Minutes from the April 26, 2013 Meeting.
- 2. ASCOT Will Receive an Update from the Subcommittee Reviewing the AZ State Trail System (STS) and Discuss Options. The State Trails System Subcommittee (STSS) held an open meeting on May 31, 2013 to discuss what the future State Trail System (STS) should look like, what the nomination criteria for trails should be and what would be the best method to store and promote the new STS database, and how the database would be updated.
- 3. ASCOT Will Consider Approval of Amended Bylaws. The existing ASCOT bylaws (2010) require amendments to be discussed at one meeting before they can be approved. At the April 26, 2013 meeting the

1-2

3-9

Committee agreed that there were no other portions of the proposed amended bylaws that needed discussion. Therefore, a motion to accept can be considered.

4. ASCOT Will Discuss Solicitation of New Members for 2014. – The ASCOT Chair will select a Nominating Committee to review the applications and prepare a recommendation by mid-September for consideration at the October ASCOT meeting.

11-14

5. ASCOT Will Discuss Possible Involvement in the Partnership for National Trails Conference. – The Partnership for National Trails will hold a conference in Tucson in November. The Chair of the Outreach Committee will present information about the conference and opportunities for ASCOT members to participate.

15-18

#### E. DISCUSSION / REPORTS

- 1. Staff Reminds All ASCOT Members to record volunteer hours in the State Parks volunteer database.
- 2. State Parks Staff Will Provide Status of the Statewide Trails APP. Staff will provide the latest information on the statewide trails APP being developed in partnership with ASU.

19-20

3. Staff Will Report on the Status of RTP Grant Projects and State Parks Trail Maintenance Projects. – In December 2012 the State Parks Board awarded funding to fourteen RTP non-motorized grant projects and five-plus trail maintenance projects.

21-27

- 4. Staff Will Report on the Coalition for Recreational Trails Nomination for the Black Canyon City Heritage Trail Project. – Staff will provide the information that was not available at the April 26<sup>th</sup> meeting.
- 5. ASCOT members will report on current events and/or recent experiences of interest to the trails community and/or the status of any trail projects with which they may be involved. Action will be limited to selecting individuals to do further research on the issue and directing staff to include the item on a future agenda for appropriate action.

13.25

F. TIME AND PLACE OF NEXT MEETINGS AND CALL FOR FUTURE AGENDA ITEMS – Saturday, October 12<sup>th</sup> in the Verde Valley. ASCOT may consider additional meeting dates and locations for the remainder of 2013.

#### G. ADJOURNMENT

A copy of this agenda and any background material provided to ASCOT Members is available for public inspection at Arizona State Parks, Partnerships Division 1300 W. Washington, Phoenix, Arizona and on the State Parks website at: <a href="http://azstateparks.com/committees/ASCOT.html">http://azstateparks.com/committees/ASCOT.html</a>.

For additional information, contact Robert Baldwin at (602) 542-7130.

Pursuant to Title II of the Americans with Disabilities Act (ADA), Arizona State Parks does not discriminate on the basis of a disability regarding admission to public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the State Parks office at (602) 542-4174; or TTY (602) 542-4174. Requests should be made as early as possible to allow time to arrange the accommodation.

Doris Pulsifer, Chief of Resources & Public Programs, Arizona State Parks

Posted at:

Arizona State Parks

1300 W. Washington, 1st Floor, Phoenix, Arizona

And at: http://azstateparks.com/committees/ASCOT.html

Janice K. Brewer Governor

Bryan Martyn Executive Director



Board Members

Walter D. Armer, Jr., Vail, Chair
Mark Brnovich, Phoenix
R. J. Cardin, Phoenix
Kay Daggett, Sierra Vista
Alan Everett, Sedona
Larry Landry, Phoenix
Vanessa Hickman, State Land Commissioner

# NOTICE OF SPECIAL EVENT of THE ARIZONA STATE COMMITTEE ON TRAILS (ASCOT) of THE ARIZONA STATE PARKS BOARD

Notice is hereby given pursuant to A.R.S. §41-511.22 to members of the Arizona State Committee On Trails (ASCOT) and the general public that the ASCOT will attend a luncheon hosted by the TRACKS Board (local trails group) on Saturday, June 29, 2013, at Woodland Lake Park small ramada, Pinetop, AZ beginning at 12 pm (approximately). The Committee will not discuss or take action on any matters that should be heard in a public meeting.

Doris Pulsifer, Chief of Resources & Public Programs, Arizona State Parks

Posted at:

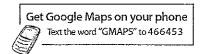
Arizona State Parks

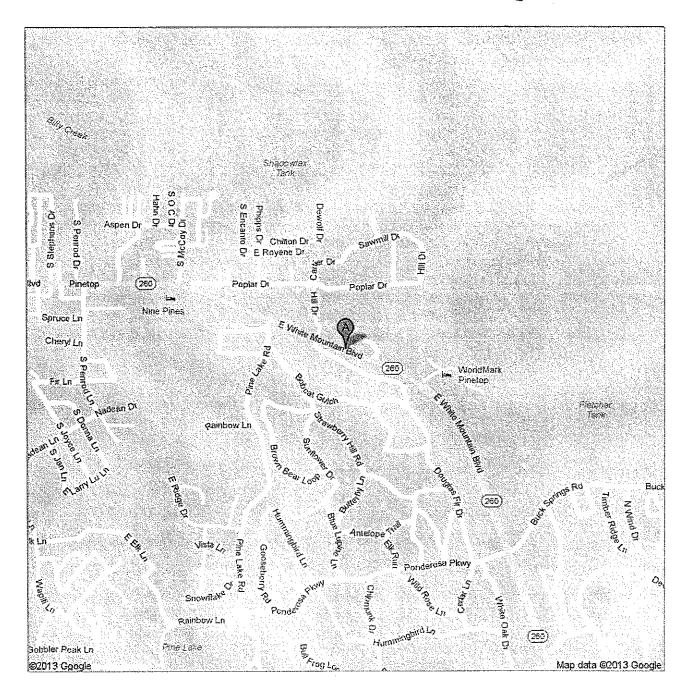
1300 W. Washington, 1st Floor, Phoenix, Arizona

And at: http://azstateparks.com/committees/ASCOT.html



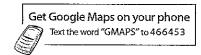
#### Address 2878 E White Mountain Blvd Sitgreaves National Forest, Pinetop, AZ 85935





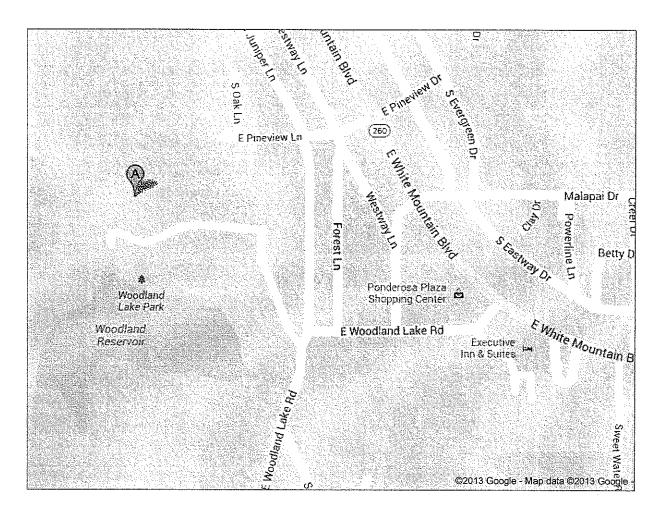


#### Woodland Lake Park, Lakeside, AZ

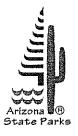


#### A. Woodland Lake Park

Lakeside, AZ 1 review



#### AZ State Committee On Trails Action Item / Report Agenda Item D2



Title: ASCOT Will Receive an Update from

the Subcommittee Reviewing the AZ State Trail

System (STS) and Discuss Options

Staff Lead: Robert Baldwin, Grants Coordinator

Date: June 29, 2013

#### Recommended Motion(s):

None.

#### Status to Date:

The State Trails System Subcommittee (STSS) held an open meeting on May 31, 2013 to discuss what the future State Trail System (STS) should look like, what the nomination criteria for trails should be and what would be the best method to store and promote the new STS database, and how the database would be updated.

Also discussed was what needs to be done to maintain the integrity of the current STS trails and how to archive/library the current system, as well as what consideration trails in the STS should receive in future grant project funding evaluations.

The subcommittee members briefly discussed potential ideas for each of the above mentioned items and determined it would be best to assign each topic to an individual to further research and provide a summary of their findings to the rest of the subcommittee members by June 17<sup>th</sup>.

A motion was made to provide ASCOT an update on the progress of the subcommittee at the next ASCOT meeting in June with an understanding that the subcommittee's recommendations for the STS would be provided at the ASCOT meeting in the Fall. The motion was seconded and all present said "aye".

A second motion was made to officially identify the subcommittee members as: Laddie Cox, Bill Gibson, Dan Gronseth, Jackie Keller, Richard Kesselman, Phyllis Ralley, and Linda Slay. The motion was seconded and all present said "aye". This provides the basis for determining a quorum.

#### Time Frame:

Subcommittee members to submit individual findings to Staff for distribution to the rest of the STSS by June 17<sup>th</sup>. STSS update to ASCOT at June meeting. STSS recommendations to ASCOT at Fall 2013 meeting.

#### Staff and Financial Resources:

Activities in support of the advisory committees are part of the normal workload for the Resources and Public Programs Section staff.

#### Relation to Strategic Plan:

Partnerships: To build lasting public and private partnerships to promote local economies, good neighbors, recreation, conservation, tourism and establish sustainable funding for the agency.

#### AZ State Committee On Trails Action Item / Report Agenda Item D2

Relevant Past Board A None.	ctions:				
Attachments: None.					
Public Comment/Que	stions re N	Iotion:			
ASCOT Members Bill Gibson Dan Gronseth Jackie Keller Ryan Domsalla Phyllis Ralley Linda Slay Richard Kesselman Jarod Rogers Laurel Arndt Laddie Cox Claire Miller Patrick Kell Nick Lund Doug Von Gausig Craig Stevens	Aye	Nay	Absent	Abstain	Comments
Approve $\square$	Deny		Amend		
Amend as follows:					
Committee Ouestions	/Comment	ts.			

## AZ State Committee On Trails Action Item / Report Agenda Item D-3.



Title: ASCOT Will Consider Approval of Amended

**Bylaws** 

Staff Lead: Robert Baldwin, Grants Coordinator

Date: April 26, 2013

#### Recommended Motion(s):

I move to accept the ARIZONA STATE COMMITTEE ON TRAILS (ASCOT) Bylaws (As Amended June 29, 2013) and request that staff present the bylaws to the State Parks Board for final approval and upon that approval they become effective immediately with term limits applying to all members seated as of January 1, 2014.

#### Status to Date:

ASCOT developed bylaws in 2010 when the composition of the committee was reduced from 25 members to 15 members. Those bylaws have not been amended. Staff is attempting to develop standardized bylaws to guide volunteer advisory committees. At the January 25, 2013 meeting, ASCOT tabled any action on amending the bylaws after some discussion.

The primary concern addressed in the January 25, 2013 meeting was term limits. At the April 26, 2013 meeting staff presented the ASCOT recommendation for term limits as an amendment to the limits proposed in the draft bylaws. The Committee voted unanimously to accept the language proposed in the original draft bylaws.

The Committee also discussed language in draft bylaws addressing attendance in Sec. III, Part H. The Committee voted unanimously to accept the language proposed in the original draft bylaws.

The existing ASCOT bylaws (2010) require amendments to be discussed at one meeting before they can be approved. At the April 26, 2013 meeting the Committee agreed that there were no other portions of the proposed amended bylaws that needed discussion. Therefore, a motion to accept can be considered.

#### Time Frame:

Upon approval by ASCOT staff will present the Bylaws to the State Parks Board at their next scheduled meeting.

#### Staff and Financial Resources:

Activities in support of the advisory committees are part of the normal workload for the Resources and Public Programs Section staff.

#### Relation to Strategic Plan:

Partnerships: To build lasting public and private partnerships to promote local economies, good neighbors, recreation, conservation, tourism and establish sustainable funding for the agency.

#### Relevant Past ASCOT/Board Actions:

ASCOT developed bylaws in 2010.

# AZ State Committee On Trails Action Item / Report Agenda Item D-3.

Attachments: ASCOT Bylaws (As Amended June 29, 2013)						
Public Comment/Que	estions re l	Motion:				
ASCOT Members Bill Gibson Dan Gronseth Jackie Keller Ryan Domsalla Phyllis Ralley Linda Slay Richard Kesselman Jarod Rogers Laurel Arndt Laddie Cox Claire Miller Patrick Kell Nick Lund Doug Von Gausig Craig Stevens	Aye	Nay	Absent Abstain	Comments		
Approve   Amend as follows:	Deny		Amend			

**Committee Questions/Comments:** 

#### I. History

The Statewide Hiking and Riding Trails Committee was established in January 1972 by a resolution of the Arizona State Parks Board and has evolved into the Arizona State Committee on Trails (ASCOT).

#### II. Organization

- A. Operation of ASCOT shall be guided by the Bylaws hereafter listed, the direction of the Arizona State Parks Board, and the laws and constitution of the State of Arizona.
- B. Purpose -
  - To promote, develop and preserve non-motorized trail opportunities throughout the state;
  - To advise the State Parks Board and staff on the planning, development, funding, maintenance, and promotion of non-motorized trails in Arizona;
  - To assist staff with development and coordination of trails workshop and conferences; and
  - To serve as non-motorized committee for federal Recreational Trail Program purposes.
  - ARS §41-511.22 mandates that the ASP Board prepare and maintain a statewide trails system\* plan as follows:
    - Identify on a statewide basis the general location and extent of significant trail routes, areas and complementary facilities;
    - Assess the physical condition of the systems;
    - Assess usage of trails; and
    - Describe specific policies, standards and criteria to be followed in adopting, developing, operating and maintaining trails in the systems.
    - Recommend to federal, state, regional, local and tribal agencies and to the private sector actions which will enhance the trail systems.
    - \* "trail systems" means coordinated systems of trails in this state.

#### C. Meetings / Work Product -

- Meets 4-5 times per year, usually on Friday or Saturday at locations around the state.
- Staff assists the Committee in scheduling meetings and putting together the agenda, developing action reports, securing meeting sites and quorums, coordinating telephonic attendance, noticing the meeting, and compiling minutes.
- ASCOT and staff may agree to conduct public meetings via teleconference.
- ASCOT solicits and processes trail nominations for the State Trail System.
- The committee may plan and coordinate trail workshops.
- The committee may identify sub-committees to address statewide trail issues.
- They serve as a valuable volunteer resource for trail projects.

#### III. Membership

- A. Membership consists of 15 members representing various non-motorized trailuser groups, conservation groups, industry organizations, the general public and/or land managing agencies. Members must be Arizona residents. A member's primary residential address shall determine the county represented. To foster input from the public, not more than eight (8) members of ASCOT can be representatives from any governmental agency or level of government (Federal, State, County, Municipal, etc.). ASCOT will have at least one representative each of equestrian, hiking, and mountain bicycling user groups in its membership. Not more than eight (8) members will represent user groups. Up to four (4) members of ASCOT may be unaffiliated with a specific group, organization, or agency to serve as a representative-at-large. It is the goal of the Committee to maintain diversity in the membership serving at any time.
- C. Members serve at the pleasure of the Arizona State Parks Board. Advisory committee members represent the State Parks Board and State of Arizona and as such shall comply with the State's Standards of Conduct. A committee member who violates these standards of conduct may be disciplined or removed from the committee.
- D. Political activities -Members may not use state resources to conduct political activities. In their official capacity members may not advocate for a political position without the prior approval of the Arizona State Parks Board.
- E. Conflict of interest Arizona Revised Statutes (A.R.S.) §§ 38-501 through 38-511 apply to all members. In addition, A.R.S. §§ 41-2701 through 41-2706 pertain to a committee member who may evaluate grant applications. That committee member will be asked to review these statutes and disclose any potential conflict.

#### F. Selection of Members –

- Open positions caused by term expirations and vacancies will be filled through a public solicitation process once a year. Staff will announce the open positions and identify the preferred qualifications via notice posted on the State Parks Advisory Committee webpage (http://azstateparks.com/committees/index.html), public information announcements, referrals by committee members, and email directed to lists of potential applicants.
- ASCOT will review the applications and make a recommendation to the Parks Board.
- The Parks Board will act on the committee recommendations at one of their last Board meeting of the calendar year (November or December).
- Appointed members will begin serving on January 1<sup>st</sup> of the following calendar year.

#### G. Term -

- The term for a newly appointed committee member is three (3) calendar years.
- A committee member may be appointed to no more than two (2) consecutive three-year terms.
- After a period of one year absence from the committee, the former committee member may be appointed to up to two (2) more consecutive terms.
- The term for a position being filled due to vacancy prior to the normal end of that term will be the same as a newly appointed committee member, three (3) years.
- Staff and the committee may agree to offer shortened terms for newly appointed members to equalize the number of positions being filled in any one year OR may allow a member who is completing the second three-year term to reapply for a shortened term.
- If a member's position expires at the end of the calendar year and that member is completing a second term or has not reapplied and a replacement has not been selected, the Parks Board may ask that member serve for one additional year.

#### H. Resignation / Reinstatement -

- A committee member may resign by written (email) notice to the committee chair with a copy provided to at least one other committee member and State Parks staff.
- A committee member who has resigned may request reinstatement in writing (email) to the committee chair with a copy to at least one other committee member and State Parks staff.
- The request for reinstatement must be received before the solicitation for new members has been announced.
- If the resignation is received after the solicitation for new members is announced, but before the date the applications close, that position will be included in the solicitation and filled from those applicants. After the close date, that position cannot be filled until the next solicitation is announced OR the committee may reconsider the reinstatement of the former member.
- The committee must approve or decline the reinstatement by majority vote at a public meeting.

#### I. Attendance –

- Committee members are expected to attend all scheduled meetings in person. Accommodations to facilitate attendance at a meeting via teleconference will be considered if it is necessary to establish a quorum.
- A committee member who misses four (4) meetings during a term will be replaced when the next new member solicitation is announced. The member may continue serving until the end of the calendar year.
- The replaced committee member is considered to have completed that term.
- A committee member who has been replaced before the end of the term may reapply in the next solicitation.

#### IV. Officers

- A. ASCOT will elect the following officers: Chair, First Vice Chair, State Trails System Vice Chair and Public Outreach Vice Chair. These officers will comprise the Executive Board.
- B. Officers will be elected from the membership at the first meeting of the year and serve from that date to the first meeting of the next year. Unlimited consecutive terms are permitted.
- C. The duties of the officers shall be:
  - 1. Chair will:
    - Call for and preside at all meetings of ASCOT and the Executive Board;
    - Coordinate agenda with staff;
    - Present the items of business on the agenda;
    - · Conduct meeting according to Robert's Rules of Order;
    - · May deviate from the announced agenda if properly noticed;
    - Preserve order and decorum and insure that speakers are recognized for the record and comments are eligible for recording purposes; and
    - Represent ASCOT to the Board and in other official capacities.
  - 2. First Vice Chair If the chair resigns or is otherwise unable to perform the duties of the chair, the vice-chair shall perform all duties of the chair until a new chair is elected. There is no order of succession from the Vice Chair to Chair.
  - 3. State Trails System Vice Chair -supports the State Trails System nomination process, monitoring process and related grant activities.
  - 4. Public Outreach Vice Chair coordinates workshops and conferences, supports National Trails Day, and disseminates important trail information.
- D. The Executive Board will oversee and complete the projects of ASCOT between meetings.

#### V. Meetings

- Meetings will be conducted under the guidance of Robert's Rules of Order, modified as necessary to comply with Arizona's Open Meeting laws.
- Arizona State Parks shall provide secretarial and professional staff services to the committee.
- State Parks staff will provide new member orientation and training in Open Meeting Law and Robert's Rules of Order at the first meeting of each year.

- All meetings will be noticed and conducted in accordance with Arizona's Open Meeting Law (A.R.S. 38-431 *et seq*).
- In order to provide an opportunity for widespread involvement in the actions of ASCOT, at least one meeting each year will be held away from the Phoenix metropolitan area and at least one meeting will be held on a weekend.

#### VI. Subcommittees and Task Forces

- ASCOT will create subcommittees and task forces to conduct the business of ASCOT in a timely manner. Subcommittees and Task Forces will be temporary working groups to address current needs and issues of interest to ASCOT
- Interested members of the public, trail advocates, trail provider agencies, special
  interest groups, and others may serve on any of the subcommittee and task forces
  to provide broad-based input and participation in the deliberations of ASCOT on
  trails issues.
- The Chair will select a Nominating Committee consisting of at least three members who will report to the Executive Board, and ASCOT as needed to: 1) present a slate of officers for the annual election, and 2) recruit and recommend ASCOT nominees to be appointed by the Board.

#### VII. State Trails System

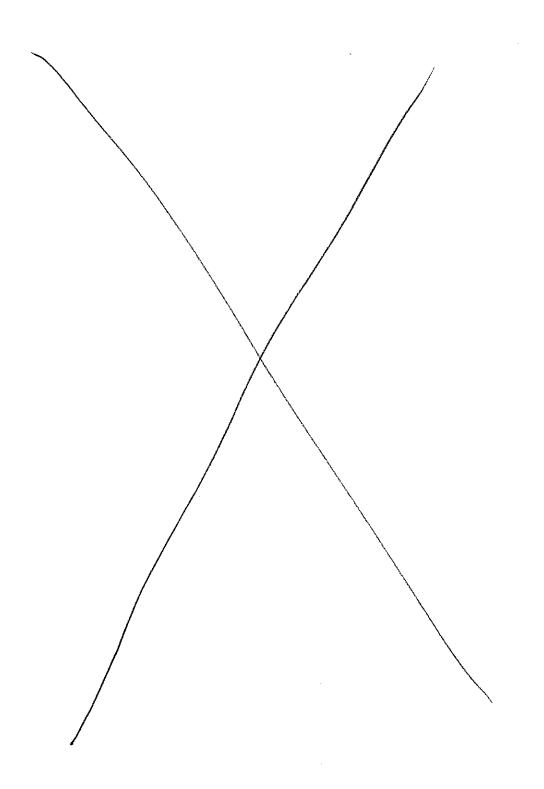
The State Trails System has been established to recognize and promote non-motorized trails of special interest or significance to Arizona residents and visitors. The System shall consist of non-motorized trails that meet the standards established by ASCOT. The Parks Board approves trails into the System.

#### VIII. State Trails Plan

A State Trails Plan will be created every five years with the assistance of ASCOT.

#### IX. Amendment

These Bylaws may be amended by a vote in which two-thirds of the members of ASCOT vote yes. An amendment must be presented at one of the meetings and voted upon at a subsequent meeting. The State Parks Board must approve amendments.



#### AZ State Committee On Trails Action Item / Report Agenda Item D4



Title: ASCOT Will Discuss Solicitation of New Members

for 2014

Staff Lead: Robert Baldwin, Grants Coordinator

Date: June 29, 2013

Chair's Selections for Nominating Committe	e:
I hereby appoint	, and
as the Nominating Con	nmittee to review applications for ASCOT
membership beginning in 2014 and direct ther	to prepare a recommendation for the
Executive Committee and/or body of ASCOT	to approve at the October ASCOT
meeting.	

#### Status to Date:

The ASCOT Bylaws state in Section VI. Subcommittees and Task Forces: The Chair will select a Nominating Committee consisting of at least three members who will report to the Executive Board, and ASCOT as needed to: 1) present a slate of officers for the annual election, and 2) recruit and recommend ASCOT nominees to be appointed by the Board. Solicitation for new members is normally announced around the first of July with applications due by mid-August. The Nominating Committee needs to review the applications and prepare a recommendation by mid-September for consideration at the October ASCOT meeting. The Parks Board acts on the ASCOT recommendation in November.

The Chair will poll the ASCOT members for interest in serving on the Nominating Committee.

**Time Frame:** The Nominating Committee will coordinate with staff to receive the applications and schedule meetings to review the applications, conduct interviews, and compile their recommendation.

#### **Staff and Financial Resources:**

Activities in support of the advisory committees are part of the normal workload for the Resources and Public Programs Section staff.

#### Relation to Strategic Plan:

Partnerships: To build lasting public and private partnerships to promote local economies, good neighbors, recreation, conservation, tourism and establish sustainable funding for the agency.

#### **Relevant Past Board Actions:**

None.

#### Attachments:

Attachment D4a – ASCOT Members Status 2013-2015.

Attachment D4b - 2014 ASCOT Application

#### AZ State Committee On Trails Action Item / Report Agenda Item D4

#### Public Comment/Questions re Motion:

ASCOT Members	Aye	Nay	Absent	Abstain	Comments
Bill Gibson					
Dan Gronseth					
Jackie Keller					
Ryan Domsalla					
Phyllis Ralley					
Linda Slay					
Richard Kesselman					
Jarod Rogers					
Laurel Arndt					
Laddie Cox					
Claire Miller					
Patrick Kell					
Nick Lund					
Doug Von Gausig					
Craig Stevens					
Approve $\square$	Deny		Amend		
Amend as follows:					

Committee Questions/Comments:

#### **ASCOT Members Status 2013-2015**

MEMBER	COUNTY	EXPIRATION	AFFILIATION
Bill Gibson	Maricopa	December 31, 2013	Bur. of Land Management "H"
Linda Slay	Maricopa	December 31, 2013	AZ Horse Council "E"
Phyllis Ralley	Maricopa	December 31, 2013	Representative at Large "E"
Ryan Domsalla	Maricopa	December 31, 2013	Apache Sitgreaves NF "E"
Dan Gronseth	Maricopa	December 31, 2013	City of Phoenix "H"
Laurel Arndt	Maricopa	December 31, 2014	Mtn Bike Assn of AZ "B"
Laddie Cox	Pima	December 31, 2014	Representative at Large "H"
Richard Kesselman	Maricopa	December 31, 2014	Volunteers for Outdoors AZ "H"
Jarod Rogers	Maricopa	December 31, 2014	City of Phoenix "H"
Jackie Keller	Maricopa	December 31, 2014	Representative at Large "H"
Nick Lund	Navajo	December 31, 2015	TRACKS "B"
Claire Miller	Maricopa	December 31, 2015	City of Scottsdale "H"
Patrick Kell	Yavapai	December 31, 2015	Intl. Mtn. Bicycling Assn "H"
Craig Alden Stevens	Yavapai	December 31, 2015	Back Country Horsemen of Central AZ "E"
Doug Von Gausig	Yavapai	December 31, 2015	Representative at Large "E"

For the 5 openings in 2014 –

Up to 1 for representative at large Up to 6 for governmental agencies Up to 3 for trail user groups

#### 2014 APPLICATION

Arizona State Parks Board appoints the 15-member, volunteer Arizona State Committee on Trails (ASCOT). ASCOT advises the State Parks Board and staff on the planning, development, funding, maintenance, and promotion of nonmotorized trails in Arizona. ASCOT members represent a variety of non-motorized trails interests and geographical regions within Arizona. Each individual is appointed to a three-year term. ASCOT meets approximately four times per year; twice during the week (Friday) and twice on the weekend (Saturday) at locations around the state. Subcommittees of ASCOT meet more frequently throughout the year to accomplish goals. Members are expected to be active in the various Subcommittees and commit time between quarterly meetings to help accomplish the goals of ASCOT.

ASCOT members derive from a representative mix of governmental agencies, trails user groups and representatives-atlarge. At present, the committee is seeking to fill five (5) positions that will be vacant on January 1, 2014. Selected candidates will meet the affiliation requirements below.

#### PLEASE CONSIDER MY APPLICATION FOR SERVICE AS AN ASCOT VOLUNTEER MEMBER

Full	Name:	Prefer to be called:
Hom	ne Address:	Business Address:
Hom	ne Telephone: Bu	siness/Cell Telephone:
E-Ma	ail Address:	
Cou	nty of Residence:	
AFFIL	LIATION REQUIREMENT (CHECK ONLY ONE BOX)	
	*Governmental Agency (up to 5 vacancies)	Identify agency:
	*Trail User Group or Association (up to 3 vacancies)	Identify Group or Association:
	Representative-at-large (one vacancies)	
	NOTE: If you are a member of an organization, do not a	pply for citizen-at-large.
		cial letter stating that they are an employee of the agency or

#### APPLICATION REQUIREMENTS - ELECTRONIC COPIES ARE ACCEPTABLE

- 1. Completed application form.
- 2. A letter describing your interest and motivation for wanting to volunteer for the Arizona State Committee on Trails. Briefly address any applicable items below:
- 3. Briefly address the following:
  - · Education, training and/or experience
  - Career highlights: Describe

Describe significant related experience, civic and professional activities, elected

offices, prior organizational experience/leadership, and career achievements.

Personal pursuits:

Describe your primary trail activities and interests, geographical areas within Arizona you are familiar with, and any other volunteer experiences and relevant items about

yourself that you would like to share.

4. SEE ABOVE FOR AFFILIATION LETTER REQUIREMENT

COMPLETED APPLICATION, LETTER OF INTEREST, AND AFFILIATION SUPPORT LETTER ARE DUE AUGUST 16, 2013 BY 5:00 P.M. AT:

Arizona State Parks ATTN: Robert Baldwin, Recreational Trails Grants Coordinator 1300 West Washington Phoenix, AZ 85007

#### AZ State Committee On Trails Action Item / Report Agenda Item D-5



Title:

Discuss Possible ASCOT Involvement in the National Scenic and Historic Trails Conference

Staff Lead: Robert Baldwin, Grants Coordinator

Date:

June 29, 2013

#### Recommended Motion(s):

I move to accept the invitation from the Partnership for the National Trails System to make a presentation at the 14<sup>th</sup> Nation Scenic and Historic Trails Conference in Tucson in November and to appoint the Chair of the Outreach Committee to coordinate the presentation.

#### Status to Date:

The Partnership for the National Trails System (PNTS) will hold the 14<sup>th</sup> Nation Scenic and Historic Trails Conference in Tucson November 3-6. The Chair of the Outreach Committee has presented a proposal to PNTS for ASCOT to participate in the conference and is awaiting their invitation to present. The subcommittee Chair is asking ASCOT to accept that invitation and appoint her to coordinate the presentation. The Outreach Subcommittee will determine the level of involvement they want and coordinate between now and November.

**Time Frame:** Upon acceptance of the invitation the Outreach Subcommittee will coordinate the extent of their participation and preparation prior to the November conference.

#### Staff and Financial Resources:

Activities in support of the advisory committees are part of the normal workload for the Resources and Public Programs Section staff.

#### Relation to Strategic Plan:

Partnerships: To build lasting public and private partnerships to promote local economies, good neighbors, recreation, conservation, tourism and establish sustainable funding for the agency.

#### **Relevant Past Board Actions:**

None.

#### Attachments:

Attachment D5 – Conference Info

#### AZ State Committee On Trails Action Item / Report Agenda Item D-5

#### Public Comment/Questions re Motion:

ASCOT Members	Aye	Nay	Absent	Abstain	Comments
Bill Gibson					
Dan Gronseth					
Jackie Kelle <del>r</del>					
Ryan Domsalla					
Phyllis Ralley					
Linda Slay					
Richard Kesselman					
Jarod Rogers					
Laurel Arndt					
Laddie Cox					
Claire Miller					
Patrick Kell					
Nick Lund					
Doug Von Gausig					
Craig Stevens					
Approve □	Deny		Amend		
Amend as follows:					

**Committee Questions/Comments:** 

# 14th National Scenic and Historic Trails ConferenceNational Trails: Weaving the Tapestry of America's Cultures, Histories and Landscapes

When: November 3rd – 6th, 2013 (Travel dates 11/2 & 11/7)Where: Westward Look Wyndham, Tucson, Arizona

Conference Information
Where to Go On the Website
http://www.pnts.org/conference/

## **Three Conference Workshop Tracks**

Focus on the three Goals for the Decade for National Trails

#### TELLING OUR STORIES AND ENGAGING NEW PARTNERS

Participants will learn from successful and effective programs that engage teachers, students, young adults, and under-represented trail communities such as Native Americans, Latinos, and African-Americans.

We hope to include successful examples of social media use and new technologies that help deliver our stories to a new set of trail enthusiasts.

## 2. PRESERVING SPECIAL PLACES AND PROTECTING THE TAPESTRY OF THE LAND

Participants will examine successful programs of protection

actions, community collaboration, historic and landscape preservation, and working with unlikely partners.

Topics that may be included: using resource monitoring and stewardship programs to protect critical resources, developments in land acquisition programs and associated funding and partnerships, trails as community and heritage assets, and navigating and using federal agency policies to protect trails and their landscapes.

## 3. STRENGTHENING OUR TRAIL ORGANIZATIONS AND OUR TRAIL COMMUNITIES

In economically tight times, federal funding for National Trails is more threatened than ever. The National Trails community must be effective at diversifying trail funding and increasing private support. Trail organizations need to attract new and more diverse supporters, members, and active volunteers. This is an opportunity for participants to share best practices for resource and volunteer and board leadership development to ensure their organizations are effective and sustainable.

#### AZ State Committee On Trails Action Item / Report Agenda Item E-2



Title:

**Status of Statewide Trails App** 

Staff Lead: Robert Baldwin, Grants Coordinator

Date:

June 29, 2013

#### Recommended Motion(s):

None.

#### Status to Date:

The Trails APP technically is completed, however due to some programming issues, our IT Officers are still working on the details of the structure of the APP to be sure it is operating correctly. Once the base application software is complete, there will be a review of the "Shape files" already in the system to be sure all the trails are not duplicating as they cross land management agencies. Each trail manager must have access to the system to manage their trails systems files. The password process and program is still being checked as well.

Arizona State Parks' Chief of Information Technology is at the Apple Conference in San Francisco and will be getting more support there to be sure each of the parts of the APP can be changed so they can all work together. The final plan will be to do a training session with all the trails managers so all the shape files can be updated. Beta testers of the program are on the ground and providing feedback at this time to ASU regarding their findings for use of the APP.

You can download the Beta test version on "smart phones" by contacting State Parks IT rep Vince Schiavitti at 602.364.2057. We are still inviting comments on the uses and features. The APP can only be loaded on I-phones by scheduling an appointment to go to the ASU Downtown Campus.

Time Frame: A public announcement will be made when the final version is ready and it will be available to download online. Those persons who have the Beta version will need to download the final version.

#### Staff and Financial Resources:

Activities in support of the advisory committees are part of the normal workload for the Resources and Public Programs Section staff.

#### Relation to Strategic Plan:

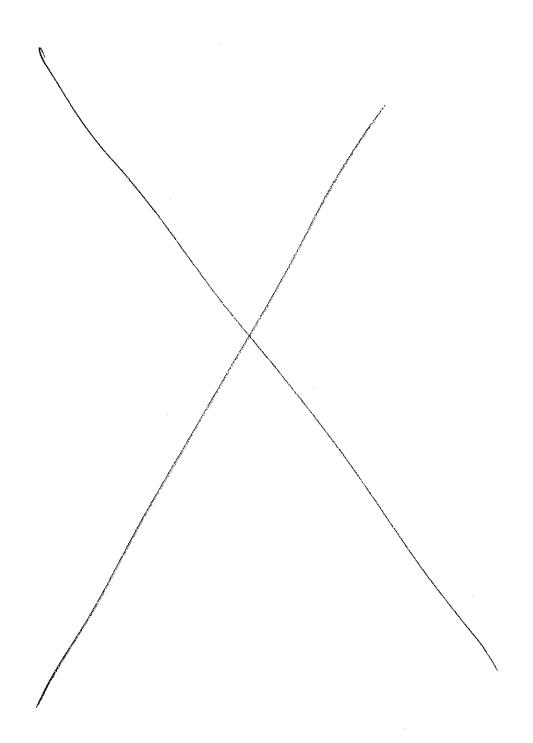
Partnerships: To build lasting public and private partnerships to promote local economies, good neighbors, recreation, conservation, tourism and establish sustainable funding for the agency.

#### **Relevant Past Board Actions:**

None.

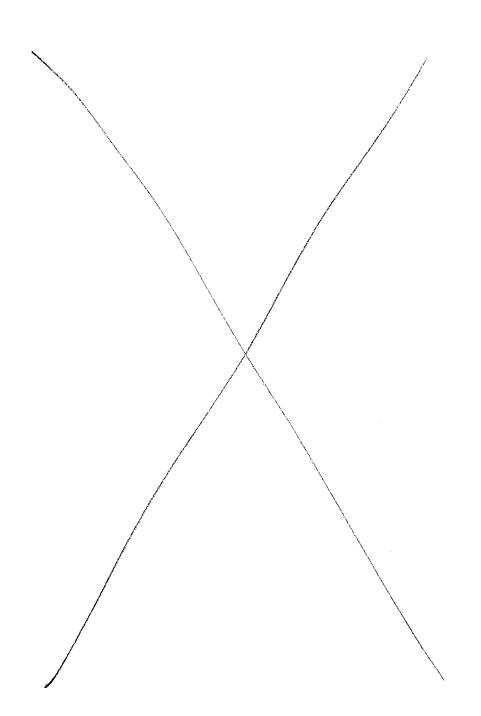
#### Attachments:

None.



Attachment E3

Grant Projects	Award	Contract			
Grant Projects Awarded FY 2013 Funds					
VOAZ	\$100,000	3/13			
Sprgvle RD	\$45,712	5/13			
Alpine RD	\$71,986	5/13			
Blk Cyn City Community Assn	\$75,105	pend			
Bullhead Cty	\$93,553	pend			
Lake Hav City	\$52,012	pend			
Trail Maintenance Project	s Awarded FY 20	13 Funds			
Bradshaw RD	\$30,000	pend			
Payson RD	\$40,000	pend			
San Pedro RNCA	\$30,600	pend			
Verde RD	\$40,000	pend			
Santa Catalina RD	\$40,000	pend			
Grant Projects Awa	rded FY 2014 Fur	nds			
Clifton Ranger District	\$52,472	NEPA OK			
Pine Strawberry Fuel	\$85,350				
Reduction, Inc.	Ψ00,000	NEPA OK			
Saguaro National Park	\$71,147	NEPA OK			
Coconino County	\$96,860	NEPA OK			
Mesa Ranger District	\$59,300	NEPA OK			
International Mountain	\$99,400				
Bicycling Assn (IMBA)	φ99,400	after July 1			
City of Holbrook	\$99,815	after July 1			
Graham County	\$100,000	after July 1			
Trail Maintenance Project	s Awarded FY 20	14 Funds			
Trail Maintenance Projects					
Kingman FO	\$40,000	after July 1			
Lost Dutchman SP	\$40,000	after July 1			
Globe RD	\$40,000	after July 1			
Tusayan RD	\$38,500	after July 1			
Mogollon Rim RD	\$40,000	after July 1			
Outside Chance of Receiving FY 2014 Funds					
Safford FO	\$20,000				
Pleasant Valley RD	\$40,000				
Scottsdale	\$40,000				



# Coalition for Recreational Trails Recreational Trails Program Achievement Awards 2013 Nomination Form

PROJECT NAME Black Canyon City Heritage Park Trail
AWARD CATEGORIES (mark all that apply)
[ ] Maintenance & Rehabilitation – maintaining, repairing damage to, or upgrading the quality of a trail
[ ] Construction & Design – planning and building a trail, portions of a trail (e.g., a bridge), or trail-related facilities (e.g., a trailhead, shelter, etc.)
[X] Education & Communication – enhancing trail use and enjoyment through increased environmental awareness, promotion of trail-related safety, and encouragement of trail-related outdoor recreation
[ ] Multiple-Use Management & Corridor Sharing – facilitating and/or encouraging the use of a trail corridor by more than one type of trail enthusiast, particularly those enthusiasts that do not ordinarily share trails or trail-related facilities
[X] Environment & Wildlife Compatibility – enhancing the protection of wildlife and/or the general environment as part of trail development and use
[ ] Accessibility Enhancement – facilitating and/or encouraging increased access to trail-related recreation opportunities for people with disabilities
[ ] Youth Conservation/Service Corps – making effective use of the services and skills of qualified youth conservation or service corps to construct and/or maintain trails
PROJECT LOCATION
City Black Canyon City County Yavapai
State AZ Zip Code 85324 U.S. Congressional District 4
PROJECT STATUS Successfully completed February 2012
PROJECT RTP FUNDING Year awarded 2012 Amount \$38,385 (Note: Projects completed before 2005 are ineligible)
PROJECT SPONSOR/CONTACT
Name Robert Cothern Telephone 623-374-5553
Organization/Agency Black Canyon City Community Association Fax
Address P.O. Box 33
City Black Canyon City State AZ Zip Code 85324 E-mail bcothern04@msn.com
PAGE 1 of 3

APPLICATION DEADLINE: March 29, 2013. Send form and supporting materials to: Duane Taylor, Motorcycle Industry Council, 1235 South Clark Street, Suite 600, Arlington, VA 22202. Please provide as complete an application package as possible that illustrates why this project should be recognized. You may include pictures, photographs, slides, brochures or other promotional materials, if available. Electronic photos, on CD or by e-mail, are encouraged if possible. If you have any questions, do not hesitate to call (703) 416-0444 or e-mail dtaylor@mic.org. Winners should be notified no later than April 30, 2013. Please note: supporting materials will be retained by the Coalition for Recreational Trails and cannot be returned.

#### PROJECT DESCRIPTION

The Black Canyon Heritage Park Trail RTP project provided much needed recreational and environmental interpretive opportunities in the small central Arizona community of Black Canyon City. Surfaced with indigenous rock, the trail tread width is six feet wide and weaves through recently restored desert riparian habitat. The new ½ mile trail was developed through a community-local government partnership and was inducted into the Arizona State Trails System by Arizona State Parks, denoting its significant and unique contribution to the trails system in Arizona. This RTP-funded development project has helped spur future plans for the project area including stocking the pond with Threatened and Endangered Arizona native fish and improving the current project with support facilities including benches, shade structure, and interpretive panels.

#### PLEASE ATTACH SUPPORTING MATERIALS

\*IMPORTANT\* "In submitting your nomination, you are granting permission to use the photographs or other supporting materials provided to the Coalition for Recreational Trails (CRT) as part of the Annual Achievement Award nominations to promote the Recreational Trails Program (RTP). Uses may include, but are not limited, to the following purposes: promoting the RTP projects in the RTP Database, Image Library, and websites; in the RTP Annual Report; in press releases; or for educational purposes, such as, in presentations. Credit will be provided to the photographer when identification of the photographer is provided. You retain all other rights to your photos, and any requests for additional non-commercial uses or for commercial use will be provided to you for approval or not. Please let us know if you do not want your photos used to promote the RTP. Your help in documenting the benefits of the Recreational Trails Program is greatly appreciated."

#### CONGRESSIONAL SUPPORT

Please reach out to your U.S. Senators and the U.S. Representative(s) who represent the district(s) in which the project you are nominating is located to make them aware of the project, the importance of RTP and to ask them for a letter of support for your project. Additional details and recommendations follow on page 3.

PAGE 2 OF 3

#### Congress of the United States Washington, DC 20515

March 11, 2013

Mr. Duane Taylor Coalition for Recreational Trails 1235 South Clark Street, Suite 600 Arlington, VA 22202

Dear Mr. Taylor:

I am writing to express our strong support for a 2012 national achievement award recognizing the Black Canyon Heritage Trail in Black Canyon City, Arizona for outstanding Recreational Trails Program (RTP) projects through the Coalition for Recreational Trails (CRT).

The Black Canyon Heritage Trail is an excellent example of how local and state collaboration can create a unique and outstanding visitor experience in Arizona's distinctive Sonoran Desert environment. Completed in 2012, it has quickly become one of the most popular trails in the area providing visitors contact with desert flora and fauna and a rare desert riparian area.

This RTP project provided much-needed recreational and environmental interpretive opportunities in this small central Arizona community. Surfaced with indigenous rock, the trail tread width is six feet wide and weaves through recently restored desert riparian habitat. The new half-mile trail was developed through a community-local government partnership and was inducted into the Arizona State Trails System by Arizona State Parks, denoting its significant and unique contribution to the trails system in Arizona. This RTP-funded development project has helped spur future plans for the project area including stocking the pond with Threatened and Endangered Arizona native fish and improving the current project with support facilities including benches, shade structure, and interpretive panels.

Again, I urge you to recognize Black Canyon Heritage Trail for a 2012 national achievement award through the Coalition for Recreation Trails (CRT).

Thanks in advance for your consideration of this outstanding project.

Sincerely,

Paul A. Gosar, D.D.S

Member of Congress

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